



International | Office of  
Astronomical | Astronomy  
Union | for Development

**NOTE:** This document is only to help prepare your application.  
Final applications can only be submitted on the online application form at  
<http://www.astro4dev.org/cfp>

## Application for Project Proposal

\* **Required Field** (please contact us at [info@astro4dev.org](mailto:info@astro4dev.org) for any issues)

Please enter Number of members in your Project Team\*

Please enter Name, Email and Project Role of all Team Members\*

Please enter at least one phone number including country code\*

(Personal information will not be visible to reviewers. Please do not mention names of team members in the rest of the application)

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1. Project Name\*

2. Project Abbreviation\*

Short code to refer to project

3. Project Summary\*

This description will appear on the OAD website for funded projects (max. 300 words)

4. Choose the Task Force most relevant to your project (the proposal will be reviewed by the Task Force selected)\*

Task Force 1 - Universities and Research

Task Force 2 - Children and Schools

Task Force 3 - Public

5. Which countries will your project target? \*

6. In which languages will your project be delivered and/or written? \*

7. Team Credentials\* (Add as many rows as necessary)

<b>Profession and/or Qualification</b> (please do not mention names)	<b>Organization</b>	<b>Location</b>
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8. If any team members have previously submitted proposals to the OAD, please list those projects

9. Please describe **the challenge** that your project aims to address. Projects are encouraged to think about how astronomy could be used to further progress in relation to Sustainable Development Goals (SDGs). [Read more about the SDGs in relation to Astronomy for Development](#) \* (max. 300 words)

10. Please explain how this challenge is related to need(s) or developmental gap(s) in the target region\* (max. 300 words)

11. How does your project aim to address this challenge using Astronomy?\* (max. 300 words)

12. What are the intended outcomes of your project and how will you measure them?\*(max. 300 words)

13. How does your project innovate and/or build on lessons/experiences learned from others? \* (max. 300 words)

For example, does your project improve, expand or build on ideas that have been tried in other countries or contexts? Incorporate lessons from other projects addressing the same challenge? Draw from any research evidence? etc

14. Describe potential risks and how will you address these? \* (max. 300 words)

For example, safety and security, financial, unintended consequences on target audience, etc.

15. Who are your target audience? \* (Add as many rows as necessary)

For example, grade 6 school children, postgraduate students, amateur astronomers, French speaking Science teachers worldwide etc

Target audience	Number

16. Please explain how audience **Diversity, Inclusion and Accessibility** have been considered in your proposal. \* (max. 300 words)

Not all factors will be relevant for every project, but here are some examples of ways to think through accessibility and inclusivity:

- Gender - Will you check project teaching materials for gendered language or imagery (e.g. did you include images of female scientists)? Will university students with childcare responsibilities be given extra support to attend your summer school?
- Diversity - Will your audience include individuals from different cultures or ethnicities? Are children from disadvantaged socio-economic as likely to benefit as others? Will you offer halal or kosher snacks?

- Accessibility - Will your project be wheelchair accessible? Can colour blind students read your graphs? How much would it cost to print a braille version of your written materials? Can you include sub-titles in your videos?

17. Project Deliverables\* (Add as many rows as necessary)

Examples of deliverables are lectures, workshops, posters, CDs, etc. In your description, please include for example, content of lectures, number of posters/CDs, keywords, whether online lectures etc

Deliverable	Description

18. If you will buy or make any equipment or assets, what will happen to these after the project ends? \* (please write NA if Not Applicable)

If you make or need to buy any telescopes, computers, printers, projectors etc. :

1. where will these assets go?
2. who will own them?
3. who will use them?
4. what will they be used for?

19. Project Schedule\* (Add as many rows as necessary)

Examples of Key Project Tasks are implementation of activities, materials production etc

Month (if relevant, add start & end dates)	Key Project Tasks

20. Budget

Please complete in **EURO**

Total Project Budget (EURO)\* =

Total funds requested from IAU(EURO)\* =

External funding applied for (EURO)\* =

External funding already received(EURO)\* =

How much of the external funding depends on whether the project receives IAU funding?\* (EURO) =

Budget breakdown\* (Add as many rows as necessary)

Description of items	Cost (in EURO)

21. Any other information. If applicable, please list any of the OAD Regional Offices which have endorsed this proposal

You may also use this space to explain why you may not have approached the relevant [Regional Office](#) or why you may feel they didn't endorse the project. If you fall in a region not covered by these offices, you could also use this space to make any suggestions for the establishment of new regional offices there